

State Center City Council  
Regular Meeting Minutes  
September 21, 2021

State Center City Council met in regular session on Tuesday, September 21, 2021, at the City Hall Council Chambers. Mayor Sodders called the meeting to order at 6:30 p.m. All rose for the Pledge of Allegiance. Present were Councilors Darrow, Nichols, Quick, Shaffar and Wilkinson. Also present: L. Bearden, K. Yates, K. O'Hare, Z. Faught, J. Thomas, Nick Frederiksen, K. Nieland, T. Johnson, M. Wymore, and C. Davis. Others present were recorded on a sign in sheet.

Public Meeting as required by the CDBG application process was led by Marty Wymore with Region 6 Resources. He requested input from attendees regarding other community improvements that the city would like to consider in the future. Fire.EMS building, housing development, residential property improvement, wastewater treatment improvements, continuation of street rehabilitation, homeowner grant for utility service line replacement, and park/recreation enhancements were among goals mentioned. The city will be starting to develop a new comprehensive plan for State Center with the assistance of Region 6. Mayor Sodders closed the public hearing at 6:39 p.m.

Motion by Wilkinson, 2<sup>nd</sup> by Shaffar to amend the agenda by adding the claim payment to Bowman & Miller under the audit presentation line item, move Res. 22-14 near top of agenda as it relates to the public meeting, move the skate park near top of agenda as many youths were present for the topic, and add a late received corrected invoice from InRoads for paving on 3<sup>rd</sup> Ave SW under the East Main/2<sup>nd</sup> St. NW line item. Motion passes 5-0. Motion by Darrow, 2<sup>nd</sup> by Nichols to approve the consent agenda including Res. 22-20 monthly transfers. Motion passes 5-0 roll call.

Introduction by Shaffar, 2<sup>nd</sup> by Darrow to adopt Res. 22-14 approving of the CDBG grant application in amount of \$500,000.00 for the water treatment project. Region 6 is putting the application together and will be submitted by Oct. 1. Res. 22-14 is adopted 5-0 roll call.

Ryken Taylor, representing many State Center youth and their parents, spoke to the council regarding having a skate park back in State Center. They are currently going to parks in other communities but need a licensed driver to get them there. Ryken pointed out that generally adults want to get "kids off the streets" and the skate park would help accomplish that. Donnie Bown was present and willing to be a contact to help represent the youth when working with the Park/Rec board. The clerk will contact the board to inform them of the skate park request.

Taylor Johnson with Bowman & Miller reviewed the audit with council. Acceptance of the audit will be on the October agenda. Motion by Wilkinson, 2<sup>nd</sup> by Shaffar that payment to Bowman & Miller for audit services in amount of \$13,800.00 be approved. This amount is as stated in the proposal for services. Motion passes 5-0.

At this time Mayor Sodders addressed those at the meeting for comment on the requested alley vacations. He stated that the first step was sending the requests to the Planning & Zoning

commission which has some open seats to be filled. Daniel Hofer, 312 7<sup>th</sup> St NE, stated that his request is to close the alley only between his properties on north and south of the alley, that the remaining to the west would stay open. He is willing to provide all necessary easement access for utilities. Tony Nussbaum, 507 3<sup>rd</sup> Ave NE, opposes closing the east end of alley as it would increase the alley traffic on the west end of the block/alley. Traci Briggs, 106 3<sup>rd</sup> Ave NW, stated that her request is to close the alley south of their property so that they can continue to park in the rear of the yard. Steve Simpson, 308 2<sup>nd</sup> St. NW, objects to that request as there is not alley access from the west. All concerned with these closures were assured that proper notification will be sent to all abutting property owners before action is taken.

Kevin O'Hare will be attending the Marshall Co Supervisors meeting Oct 12<sup>th</sup> to speak on behalf of State Center's request for annexation of rural property north of the proposed Fire.EMS location. Quick will attend with him.

Comprehensive Plan committee still needs to be selected.

Chief Thomas will keep council informed of properties that will be fined for non-compliance with property nuisance abatement per the approved fine schedule.

Motion by Quick, 2<sup>nd</sup> by Wilkinson to accept resignation of Brandon Lampe, reserve officer and approve the hire of Oleta Davis as a part-time officer at \$20.00/hr. Motion passes 5-0.

The clerk stated that per email from Fire Chief Pfantz all firefighters and EMTs have passed the physicals and are cleared for duty. He also requested formal council approval of the Mayor's appointment of the Fire Chief position as proxy to the Mayor's representation of State Center for the 911 Board and Marshall Co. Communications Commission. Motion by Shaffer, 2<sup>nd</sup> by Darrow to approve the annual appointment by the mayor of the Fire Chief, the Police Chief, or an elected official as mayor's proxy when the mayor is unable to attend these meetings. Motion passes 5-0 roll call.

Introduction by Shaffar, 2<sup>nd</sup> by Darrow to adopt Res. 22-19 approving of the Figgins Drainage Project pay application #3, in the amount of \$0.00 payment, to Day Construction contingent upon signatures from Day Construction and CGA. Res. 22-19 is adopted 5-0 roll call. Introduction by Darrow, 2<sup>nd</sup> by Shaffar to adopt Res. 22-18 approving quote from and payment to Soil-tek in amount of \$6,000.00 upon completion of seeding for the Figgins Drainage project. Res. 22-18 is adopted 5-0 roll call. A higher quote was approved at the August meeting but because of lack of rain there has not been any temporary seeding done. Faught asked if weeds that have grown will be taken care of. K. Nieland stated that this will be worked out.

Motion by Shaffar, 2<sup>nd</sup> by Darrow to approve payment to InRoads in amount of \$28,054.94 for the 3-block resurfacing on the west side of the elementary school. This is outside the scope of the E Main/2<sup>nd</sup> St NW project but was done while InRoads was in the area. A quote was presented at the August meeting. Shaffar also introduced Res. 22-15 approving of pay application #2 to Con-Struct in amount of \$366,877.39 for work done on E Main/2<sup>nd</sup> St. Resurfacing project, 2<sup>nd</sup> by Darrow. Motion and Res. 22-15 are passed 5-0 roll call.

Introduction by Darrow, 2<sup>nd</sup> by Shaffar to adopt Res. 22-16 approving of pay application #1 in the amount of \$178,636.23 to InRoads for work on 4<sup>th</sup> St. Resurfacing project. Res. 22-16 is adopted 5-0 roll call. Introduction by Quick, 2<sup>nd</sup> by Nichols to adopt Res. 22-17 approving of 4<sup>th</sup> St. Resurfacing project change order #1 in total amount of \$40,400.00 representing additional patching, transitional surfacing, and intakes. Res. 22-17 is adopted 5-0 roll call. The grant funding will pay for the change order.

Motion by Wilkinson, 2<sup>nd</sup> by Shaffar that Faught proceed with sanitary sewer line repair for 119 & 122 W Main St. at city cost. Normally this type of repair would be the property owners' responsibility, but it is believed that the recent milling and resurfacing could have caused or exacerbated an issue with the lines. Motion passes 5-0.

After changes requested by the council in a previously considered public works wage scale, upon recommendation of the personnel committee acting as a first and a second, the resubmitted public works wage scale was approved with a 5-0 roll call. Motion by Wilkinson, 2<sup>nd</sup> by Shaffar approving of the director proceeding with advertising the vacated position. Motion passes 5-0. Motion by Shaffar, 2<sup>nd</sup> by Wilkinson approving extension of John Wagner's temporary position with the public works department until the vacated position can be filled contingent upon Wagner's agreement that Ipers will be funded by him and the city as this will take him past the 2 consecutive quarters to be exempt from Ipers membership. Motion passes 5-0.

Motion by Wilkinson, 2<sup>nd</sup> by Nichols setting a public hearing for the proposed FY22 Budget Amendment #1 for 6:30 October 19<sup>th</sup>. Motion passes 5-0 roll call.

Motion by Shaffar, 2<sup>nd</sup> by Darrow that the clerk prepare proposed Ordinance 363 amending the State Center Truck Route for its first reading at the October meeting. Motion passes 5-0.

Motion by Wilkinson, 2<sup>nd</sup> by Nichols setting Saturday, October 30<sup>th</sup>, 5-7 p.m. as 2021 Trick or Treat night. Motion passes 5-0.

Jens Grage asked the council for a reduction in his water/sewer bill as he had a water leak. As the usage was less than the minimum of 75,000 gallons required for consideration by ordinance, council declined to consider his request.

Bob Grant asked the council to again consider paving 6<sup>th</sup> St. SW. He was told that that improvement is not being considered at this time.

There being no further business, motion by Wilkinson, 2<sup>nd</sup> by Shaffar to adjourn, motion passes 5-0.

**CLAIMS APPROVED 09.21.21**

VENDER	DESCRIPTION	AMOUNT
IIT SOURCE	IT SERVICES	35.00
AIRGAS USA LLC	CHEMICAL CYLINDERS	315.11

ALLIANT ENERGY	NATURAL GAS	1,003.13
ARNOLD MOTOR SUPPLY	TOOLS/ENGINE MAINT & REPAIR	2,336.84
AT&T MOBILITY	POLICE CELL	82.54
BARCO MUNICIPAL PRODUCTS	HANDICAP PARKING SIGN	122.49
BILLMAN, RON	BILLING STATEMENTS	988.35
BORDER SATE ELECTRIC SUPPLY	WIRE ROLLS/PLOY CUTOUT	4,152.26
BROWN SUPPLY COMPANY	STORM SEWER REPAIR	122.00
CAPITOL ONE TRADE CREDIT	POWERHORSE 2.6GM/TOOLS	474.60
CARROLL CONSTRUCTION	DUST CONTROL	97.25
CENTRAL IOWA DUST CONTROL	1537 FT DUST CONTROL	1,844.40
CENTRAL IOWA PLUMBING	OPENED LINE 95 FT (2x5)	300.00
CENTRAL PRINT & COPY	BUSINESS CARDS	20.00
CENTRAL STATE BANK-VISA	METERS/BILLING ENVELOPES	1,319.64
CENTRAL STATE BANK-VISA	POLE TRAILER/CONTROL BOARD	3,959.39
CI CONCRETE INC	2.75 YARDS 4000 PSI	352.69
CLAPSADDLE-GABER ASSOC.	ENGINEERING	759.60
CONSUMERS ENERGY	PAD COMPANION	3,029.44
CORE & MAIN	WATER METER PARTS	271.69
CRAWFORD TRENCHING	WTR HEATER/PARK HEATER	1,181.36
DAN'S AUTO	FORD INTERCEPTER REPAIR	55.83
DIAMOND VOGEL	STREET PAINT	490.68
FASTENAL	MISC SUPPLIES	9.22
FES	ANNUAL WEB HOSTING	1,550.00
FIERROS, ANA	JANITORIAL SERVICES	250.00
FLETCHER-REINHARDT CO	TRANSFORMER/POLE COVER	4,495.58
FOREMAN, BRADY	AC FAN MOTOR	525.00
FRANK KNIGHTS	REBATE	50.00
HAWKINS	WATER CHEMICALS	5.00
HICKLIN POWER SPORTS	UTV SNOW PLOW	889.98
HOMETOWN FOODS	MAINTENANCE SUPPLIES	28.06
HPC	DOOR REPAIR	255.00
I&S GROUP	ENGINEERING SERVICES	29,852.99
IAMU	CIASSO SEPT-DEC 2021	953.99
IN STITCHES	SCPD PATCHES	426.60
IOWA DNR	ANNULA WATER PERMIT	267.63
IOWA ONE CALL	LOCATES	38.70
IRBY CO, STUART C	INSULATOR/METER SUPPLY	2,774.00
ITRON INC	ANNUAL SUPPORT	1,521.08
JOHN DEERE FINANCIAL	RESPIRATOR/TOOLS	385.85
KEYSTONE LABORATORIES INC.	TESTING	12.50
KLINE, DOUG	REBATE	100.00
LEDFORD TREE & LAWN SERVICE	STUMP GRINDING	70.00
MARSHALL CO TREASURER	FY 21-22 TAXES	9,422.00
MARSHALLTOWN, CITY OF	MONTHLY LAB TESTS	238.00
MARSHALLTOWN WATERWORKS	WATER ANALYSIS	56.00
MARTIN MARIETTA MATERIALS	ROCK	100.31
MCMASTER-CARR	AC MOTOR/PARTS	534.42
MED COMPASS	FD PHYSICALS/TESTS	285.00
MENARDS	ELECT/WTR/OFFICE SUPPLY	314.08
METERING & TECHNOLOGY	RADIO BOARDS	482.86

MI PEST MANAGEMENT	PEST CONTROL AUG 2021	185.00
MID IOWA ENTERPRISE LLC	PUBLICATIONS	194.24
MIKE WALTON WINDOW CLEANING	WINDOW CLEANING	50.00
MUNICIPAL MANAGEMENT CORP	SURVEY & LEAK	1,000.00
NEW CENTURY FS INC	FUEL CHARGES	2,581.74
PARTNER COMMUNICATIONS	PHONE/INTERNET	1,060.45
PETTY CASH FUND	REIMBURSEMENT	42.70
POSTMASTER	UTILTIY POSTAGE	825.00
PRICE, JENNIFER	CLG GRANT PROJECT	2,956.00
REISSETTER ELECTRIC LLC	LIGHTING REPAIR	1,039.53
SEI	MONITORING SERVICES	546.96
STAPLES	OFFICE SUPPLIES	283.80
STONE SANITATION	GARBAGE SERVICE	308.97
T&R ELECTRIC SUPPLY CO INC.	3-PHASE PAD MOUNT	5,001.50
TELE-DIFFERENCE	PHONE JACK REPAIR	100.00
US CELLULAR	MONTHLY CHARGES	401.48
USA BLUE BOOK	SAMPLER REPAIR/EQUIP	6,751.21
WAL-MART BUSINESS SYNBC	OFFICE SUPPLIES/MAINT.	13.68
RICK WEITZELL	CONCRETE PUBLIC WORKS	17,530.00
WESCO DISRIBUTING	CROSSARMS	1,223.01
XEROX CORPORATION	COPIER CONTRACT	207.66
Z-LINE LTD	MOWER PARTS	205.18
	<b>CITY SUB-TOTAL</b>	<b>121,716.25</b>
QUILL	LIBRARY SUPPLY	120.24
MIDWEST TAPE	VIDEO	94.70
READER SERVICE	BOOKS	62.36
BDH	SERVICE	23.75
XEROX	LIBRARY COPIER	44.50
PREMIER	OFFICE SUPPLY	20.48
ICN	TELECOMMUNICATION	5.33
OVERDRIVE	E BOOKS	564.24
BAKER & TAYLOR	BOOKS	1,319.47
MENARDS	BLDG SUPPLY	44.46
ISU	PROGRAM	100.00
AMAZON	BOOKS	106.70
	<b>LIBRARY SUBTOTAL</b>	<b>2,506.23</b>
PAYROLL 08.20.21	08.20.21	28,271.70
PAYROLL 09.03.21	09.03.21	34,024.63
PAYROLL 09.17.21	09.17.21	26,250.23
RPGI	PURCHASED POWER	95,265.15
PSN MONTHLY FEE	MONTHLY FEE	94.85
D BAKER - CREDIT ON ACCT	CREDIT ON ACCT	27.06
M HALEY - CREDIT ON ACCT	CREDIT ON ACCT	270.63
B KROUGH	METER REFUND	10.10
SALES TAX	SALES TAX	4,785.00
WET TAX	WET TAX	2,245.00
ADVANTAGE ADMIN MONTHLY FEE	MONTHLY FEE	52.50
ADVANTAGE ADMIN HRA PAYOUTS	HRA PAYOUTS	1,624.95
	<b>MID-CYCLE CLAIMS PAID</b>	<b>192,921.80</b>
<b>TOTAL APPROVED BY COUNCIL</b>		<b>317,144.28</b>

APPROVED BY FUND

GENERAL FUND	33,746.60
ROAD USE	33,059.86
CAPITAL PRJ	29,946.99
WATER UTILITY	15,860.42
SEWER UTILITY	17,180.26
ELECTRIC UTILITY	185,630.41
STORM WATER	1,719.74
TOTAL	317,144.28

AUGUST REVENUE BY FUND

GENERAL FUND	20,764.75
ROAD USE	13,713.44
LOST	15,908.18
WATER UTILITY	44,386.45
WATER IMPRV	2,961.88
ARPA FUNDS FOR R/O PRJ	106,998.99
SEWER UTILITY	19,393.28
SEWER IMPRV	11,661.78
ELECTRIC UTILITY	191,359.59
STORM WATER UTILITY	5,657.36
TOTAL	432,805.70



Steven J. Soddors, Mayor

Attest:



Lori Bearden, City Clerk