

State Center City Council
Regular Meeting Minutes
January 18, 2022

State Center City Council met in regular session on Tuesday, January 18, 2022, at the City Hall Community Room. Mayor Pfantz called the meeting to order at 6:30 p.m. All rose for the Pledge of Allegiance. Present were Councilors Darrow, Grant, Nichols, Quick, and Shaffar. Absent: None Also present: L. Bearden, K. Yates, Z. Faught, J. Robinson, J. Thomas, B. Pfantz, Dan Hofer, Teresa Struchen, Khole Neiland, Chris Davis.

Motion by Quick, 2nd by Grant that the consent agenda including Res. 22-40 Monthly Transfers in total amount of \$29,308.03. Motion passes 5-0 roll call.

After discussion, motion by Shaffar, 2nd by Darrow that the 4 alleys with requests for vacation be forwarded to the Planning & Zoning Commission for their recommendations on each. Motion passes 5-0.

The mayor, representing the Historic Preservation Commission summarized the Commission's annual report. Motion by Shaffar, 2nd by Grant to approve the re-appointment of John Byerly to the Commission.

J. Thomas gave a final review of what new stop signs will be placed in town. 6 current Yields will be changed to Stops and two Stops will be placed where there is currently neither sign. A map can be viewed at City Hall. With there being no objection from council, the clerk will prepare the ordinance amendment for a 1st reading at the Feb. 15th meeting.

The mayor shared that he is appointing an ad hoc committee for the Fire.EMS Building project and Councilor Shaffar will chair it. Shaffar stated that Councilors Darrow and Nichols will be on the committee with him.

Motion by Shaffar, 2nd by Nichols that 2 claims in amounts of \$2,892.20 and \$24,271.09 to Karl's Chevrolet be paid for the up-fitting of 3 police vehicles. Motion passes 5-0.

Motion by Darrow, 2nd by Grant to approve Stephanie Shepard as volunteer firefighter and EMT. Motion passes 5-0.

Motion by Shaffar, 2nd by Grant to approve Brooke De Jong as firefighter cadet. Motion passes 5-0.

After discussion, motion by Quick, 2nd by Nichols to adopt Res. 22-48 establishing a limit of 24 hours from the cessation of snow/ice fall for property owners to clear public sidewalks before being issued a citation/fine. Res. 22-48 is adopted 5-0 roll call.

Motion by Shaffar, 2nd by Darrow to adopt Res. 22-41 approving of the 3rd and final change order to the contract with Con-Struct for the HMA resurfacing of E Main and 2nd St NW. This change order is a deduct and will reduce the total contract amount to \$550,269.23. Res. 22-41 is adopted 5-0 roll call.

Motion by Darrow, 2nd by Quick to adopt Res. 22-42 accepting the engineer's notice of acceptability of work and approving of 5th and final (including retainage) payment to Con-Struct in amount of \$30,257.06 for the E Main/2nd St NW HMA project. Res. 22-42 is adopted 5-0 roll call.

Motion by Shaffar, 2nd by Darrow to move into closed session pursuant to Iowa Code 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the government would have to pay for the real estate. Motion passes 5-0 roll call.

At 7:25, there was motion by Darrow, 2nd by Grant to return from closed session. Motion passes 5-0 roll call. There was no action taken as a result of the closed session.

The clerk shared 2021 CPI information for the purpose of considering rate increases to all water, sanitary sewer, and storm sewer rates. Ordinances state that council use the previous year's CPI for calculating new rates if deemed necessary. Rate topic is tabled until the Feb. 15th meeting to give council time to consider the information.

Motion by Darrow, 2nd by Brett to adopt Res. 22-44 approving a wage increase for the public works director in amount of \$5.00 to \$31.41 hourly. This action was taken by motion rather than resolution at the December meeting without the subject being specifically on the agenda. Res. 22-44 is adopted 4-1 roll call with Shaffar voting nay.

Motion by Darrow, 2nd by Quick to adopt Res. 22-45 approving of a Max Levy Rate of \$11.51239 for certain general fund levies for FY23 and setting a public hearing to hear comment on Feb. 15 at 6:30 p.m. This does not include all levies of the FY23 budget. Res. 22-45 is adopted 5-0 roll call.

Motion by Grant, 2nd by Quick to adopt Res.22-47 setting a public hearing for Feb.15 at 6:30 p.m. to hear comment on proposed FY23 Budget Amendment #2. Res. 22-47 is adopted 5-0 roll call.

A new organization chart was reviewed and will be on next meeting agenda for adoption.

A revised Council Rules of Procedure was presented and will be on next meeting agenda for adoption.

Motion by Shaffar, 2nd by Nichols to adopt resolution 22-43 approving of bank depositories and there limits. Res 22-43 is adopted 5-0 roll call.

Motion by Shaffar, 2nd by Quick to adopt Res. 22-46 approving of bank signatories. Res. 22-46 is adopted 5-0 roll call.

There being no further business, motion by Shaffar, 2nd by Nichols to adjourn at 7:55 p.m.

CLAIMS APPROVED 01.18.22

VENDER	DESCRIPTION	AMOUNT
IST AYD	SNOW/VEHICLE SUPPLY	654.83
AIRGAS USA LLC	CYLINDER RENTALS	357.80
ALLIANT ENERGY	GAS UTILITY	3,033.95
ARNOLD MOTOR SUPPLY	VEHICLE MAINT/SUPPLY	543.95
AT&T MOBILITY	POLICE CELL	115.67
BORDER STATE ELECTRIC	ELECTRIC DISTRIB SUPPLY	815.26
BRIAN'S COLLISION	PD VEHICLE MAINT	260.00
CID	INVERTED PAINT - WHITE	127.50
CENTRAL STATE BANK-VISA	CITY HALL/PD OFFICE SUPPLY	1,788.06
CENTRAL STATE BANK-VISA	ELECTRIC DISTRIB SUPPLY	161.30
CENTRAL PRINT & COPY	GOLF/UTV STICKERS	167.40
CORE & MAIN	PW SAFETY CLOTHING	306.43
DEAN SCHOPPE	HYDRANT ROCK	64.65
ELECTRIC SUPPLY	LIGHTING CITY HALL/FIRE ST	353.73
FASTENAL	ENGINE REPAIR LIGHT PLANT	26.73
FLETCHER-REINHARDT CO	ELECTRIC DISTRIB SUPPLY	3,326.98
GERKE QUARRY	ROCK	134.39
HAWKINS	CHEMICALS	25.00
HOME RENTAL	CHAIN SAW/FUEL	469.99
HOMETOWN FOODS	PUBLIC WORKS SUPPLY	2.29
ISG	ENGINEERING	3,547.08
IAFC	FIRE.EMS MEMBERSHIP	265.00
IOWA ONE CALL	LOCATES	19.80
IPI	PD UNIFORM	565.00
IRBY CO	ELECTRIC DISTRIB SUPPLY	1,704.00
JETCO	JETTING SERVICE	270.80
JOHN DEERE FINANCIAL	PW SUPPLY	27.99
KARL CHEVROLET	UPFIT PD VEHICLES	27,163.29
KEYSTONE LAB	WATER ANALYSIS/PERMITS	53.75
MARSHALL CO AUDITOR	CITY ELECTION	1,066.99

MARSHALLTOWN WATERWORKS	TESTING	28.00
MARSHALLTOWN, CITY	TESTING	202.00
MCMASTER-CARR	EQUIPMENT MAINT	513.26
MENARDS - MARSHALLTOWN	MULTI DEPT TOOLS/SUPPLY	352.23
MI PEST MANAGEMENT	PEST CONTROL NOV 2021	185.00
MID IOWA ENTERPRISE LLC	PUBLICATIONS	110.50
MIKE WALTON WINDOW CLEANING	WINDOW CLEANING	50.00
NEW CENTURY FS INC	FUEL CHARGES	3,075.16
OHALLORAN INTERNATIONAL	VEHICLE MAINT	343.81
PARTNER COMMUNICATIONS	PHONE/INTERNET	1,063.50
POWERPLAN	VEHICLE MAINT	263.73
RACOM CORPORATION	BEON ACCESS	120.00
RASSMUSSEN SERVICE	VEHICLE MAINT	586.60
STAPLES CREDIT PLAN	OFFICE SUPPLY	91.84
STONE SANITATION	GARBAGE SERVICE	339.90
STREICHERS	FIRE.EMS EQUIP	899.00
T&R ELECTRIC	ELECTRIC DISTRIB SUPPLY	3,169.00
TYLER TECH	ANNUAL SUPPORT	4,490.95
TOYNE, J.	FUEL REIMBURSEMENT	50.03
US CELLULAR	STATE CENTER FIRE & EMS	72.96
US CELLULAR	MONTHLY CHARGES	362.68
USA BLUEBOOK	PW TOOL/EQUIP	396.52
VAN WERT	METER	105.42
WALKER, E	ELECTRIC REBATE	200.00
WESCO DISTRIBUTING	ELECTRIC DISTRIB SUPPLY	14,029.35
ZIGLER	EQUIPMENT MAINT	1,064.53
CITY SUB-TOTAL		79,585.58
READER SERVICE	BOOKS	62.36
XEROX	COPIER CONTRACT	44.50
QUILL	OFFICE SUPPLY	298.60
MIDWEST TAPE	VIDEO	143.19
INFOBASE	DATABASE	500.00
PREMIER	OFFICE SUPPLY	19.73
ICN	PHONE/INTERNET	4.92
BAKER & TAYLOR	BOOKS	557.05
ISU	SENIOR PROGRAM	80.00
DEMCO	PROGRAM SUPPLY	56.65
AMAZON	PROGRAM SUPPLY	134.64
MENARDS	BLDG MAINT	97.97
LIBRARY SUBTOTAL		1,999.61
PAYROLL	12.23.21	28,238.04
PAYROLL	01.07.22	32,924.15
RPGI	PURCHASED POWER	98,062.65
KAUFFMAN	BALANCE OF 2020 990PF	54.59
PSN	MONTHLY FEE	74.95
IDR	SALES TAX	4,086.00
IDR	WET	1,955.00
EMS OPERATIONS	2ND QTR EXPENSES	3,648.89
ADVANTAGE ADMIN	HRA PAYOUTS	150.02
ADVANTAGE ADMIN	MONTHLY FEE	47.25
MID-CYCLE CLAIMS PAID		169,241.54
TOTAL APPROVED BY COUNCIL		250,826.73

APPROVED BY FUND

GENERAL FUND	54,426.71
ROAD USE	10,049.99
CAPITAL PROJECTS	3,547.08
KAUFFMAN	54.59
WATER UTILITY	10,786.45
SEWER UTILITY	8,312.17
ELECTRIC UTILITY	163,169.60
STORM WATER	480.14
TOTAL	250,826.73

DECEMBER REVENUE BY FUND

GENERAL FUND	128,569.18
ST IMPROVEMENT	172.00
ROAD USE	13,926.24
CAPITAL PRJ	141,005.01
LOST	16,061.26
TIF	1,227.28
E'EE BENEFIIY LEVY	4,029.23
EMERGENCY LEVY	447.66
DEBT LEVY	1,889.60
KAUFFMAN	58,437.31
WATER UTILITY	35,199.00
WATER IMPRV	2,298.02
WATER R/O	240,085.95
SEWER UTILITY	15,701.91
SEWER IMPRV	8,920.63
LAGOON PRJ	63,365.28
ELECTRIC UTILITY	171,341.57
STORM WATER UTILITY	5,281.42
TOTAL	907,958.55



Craig Pfantz, Mayor

Attest:



Lori Bearden, City Clerk