

State Center City Council  
Regular Meeting Minutes  
February 18, 2020

State Center City Council met in regular session on Tuesday, February 18, 2020 in the City Hall Council Room. Mayor Sodders called the meeting to order at 6:30 p.m. and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Darrow, Nichols, Quick, Shaffar and Wilkinson. Absent: None. Others Present: Kevin O'Hare, Jeff Robinson, Jon Thomas, Kristi Yates, Brad Pfantz, Chris Davis, Jacob Weuve, Mike Kielly and Lori Bearden.

- Mayor Sodders opened the public hearing to hear comments on FY21 Proposed Property Tax Levy as published in the Mid Iowa Enterprise and posted on the statecenteriowa.org website and at City Hall on January 30<sup>th</sup>, 2020. The mayor asked the clerk to review the proposed maximum rate of \$12.54818. There were no other comments made at the meeting and no written or oral comments had been submitted to City Hall. The mayor then closed the public hearing.
- At 6:35 Mayor Sodders opened the public hearing to hear comments on a proposal to enter into a General Obligation Annual Appropriation Street Improvement Loan Agreement. This note is for the E Main/2<sup>nd</sup> St NW HMA improvements slated for summer of 2021. There were no comments made at the meeting and no written or oral comments had been submitted to City Hall. The mayor then closed the public hearing.,
- Motion by Darrow, 2<sup>nd</sup> by Shaffar to approve the consent agenda. Motion passes 5-0.
- At 6:37 there was motion by Wilkinson, 2<sup>nd</sup> by Quick to enter closed session for discussion of property acquisition for a proposed Fire/EMS building per Iowa Code 21.5(j): to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the government body. Motion passes 5-0 roll call. The clerk, Mike Kielly and Brad Pfantz are aske to stay for the closed session.
- At 6:47 there was motion by Shaffar, 2<sup>nd</sup> by Wilkinson to reopen regular open session. Motion passes 5-0 roll call. All listed in attendance above stayed for the remainder of the meeting. Motion by Shaffar, 2<sup>nd</sup> by Quick to move forward with the proposed land donation by Harlan and Jeanette Kloppenborg to the City of State Center of 2.48 acres of land directly east of The Acre outside the current city limits for the purpose of a new Fire/EMS building in the future. The motion includes that the City accepts the Kloppenborgs' value of the land to be \$125,000.00 per acre based on a previous interest/offer the Kloppenborgs' had for the land. Motion by Darrow, 2<sup>nd</sup> by Nichols that Atty. O'Hare draft the agreement between the Kloppenborgs and the City of State Center to accept the land donation. There was other discussion regarding proposed annexation of Kloppenborg land. This will be dealt with as a separate issue in the future.
- The City of State Center received four bids for the Chevy Impala. Motion by Wilkinson, 2<sup>nd</sup> by Shaffar to accept the high bid of \$1,555.00 from Erin Affeldt. Motion passes 5-0.
- Chief Thomas discussed changes he would like to make to our code allowing for clearer process when dealing with nuisance abatement procedure (in Code 50.8 changing reasonable time required and specified to fourteen days), impounding of abandoned vehicles ( Code 80.05 changing the storage charge for an abandoned vehicle from \$1.00/day to \$40.00/day) and dangerous building designations (Code 145.01 change "the Mayor is responsible for enforcement" to " the mayor or his designee.") Motion by Quick, 2<sup>nd</sup> by Wilkinson that the clerk prepares these changes for 1<sup>st</sup> readings. Motion passes 5-0.
- Darrow introduced and moved to adopt Res. 20-25 approving of January fund transfers. Shaffar 2<sup>nd</sup>; Res. 20-25 is adopted 5-0 roll call.
- Wilkinson introduced and moved to adopt Res. 20-26 approving of an 8.49% maximum levy increase for specified levies. Nichols 2<sup>nd</sup>; Res. 20-26 is adopted 5-0 roll call.
- The clerk reviewed the proposed FY21 budget with council noting that the only change from the February 11<sup>th</sup> finance committee meeting was the addition of a \$25,000.00 expense for a new

public works truck, the cost to be split between road use and water utility. The funds for this were put in reserve in previous years. The total proposed expense FY21 expense budget with transfers is \$4,909,314.00 with estimated total revenues with transfers of \$5,089,789.00. Shaffar introduced and moved to adopt Res. 20-27 setting the public hearing for FY21 Budget for Tuesday, March 17<sup>th</sup>, 2020 at 6:30 p.m. at the regular council meeting. 2<sup>nd</sup> by Nichols, Res. 20-27 is adopted 5-0 roll call.

- Darrow introduced and moved adopt Res. 20-28 approving of taking additional action on proposal to enter into a General Obligation Annual Appropriation Street Improvement Loan Agreement not to exceed \$650,000.00 for the purpose of improvements on E Main and 2<sup>nd</sup> St. NW slated for summer of 2021. Wilkinson 2<sup>nd</sup>; Res. 20-28 is adopted 5-0 roll call.
- Mayor Sodders presented committee and representation appointments for 2020 & 2021. The council is asked to review and get with him if they would like any changes.
- The clerk has been approached by the Park/Rec board and Rose Garden board to consider combining the two boards into one. There was no objection from the council for the clerk to research this possibility.
- As the public works director was absent from the meeting those agenda items will be reviewed next month. There is concern about the brush dump becoming full and the cost of having a private company come to chip and remove the waste. Estimates range from \$25,000.00 to \$30,000.00. The clerk has drafted a new employee organization chart for the handbook with the proposed separation of duties for Electric Superintendent and the Public Works Director. Infiltration of storm water into the sanitary sewer collection system will need to be addressed. Public works visited DeSoto to look at that City's new wastewater treatment system. The clerk and public works director want to look into a 3<sup>rd</sup> party for inspections of completed building permit projects. Some projects are not being completed as approved.
- Brad Pfantz spoke to the council regarding recent editorial comments made regarding a proposed county communications system upgrade. Mayor Sodders will put a letter of support together for the council to send to the County.
- There being no further business, motion by Wilkinson, 2<sup>nd</sup> by Nichols to adjourn at 7:37 p.m. Motion passes 5-0.

**CLAIMS APPROVED 02.18.2020**

<b>VENDER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1ST AYD CORPORATION	VEHICLE MAINT	285.00
ACTION AUTO PARTS	GRILLE	150.00
AIRGAS USA LLC	CYL RENTALS	133.58
ALLIANT ENERGY	NATURAL GAS	2,520.31
ARNOLD MOTOR SUPPLY	VEHICLE MAINT	334.21
ASTRA SECURITY	SERVICE CALL	170.00
CITY OF BAXTER	TRANSPORT SYSTEM SCPD	750.00
BDH TECHNOLOGY	WEBSITE HOSTING	30.00
BLUE TARP FINANCIAL INC	TOOLS & EQUIP	2,740.46
BOOT BARN	UNIFORMS	449.75
BORDER STATE ELECTRIC SUPPLY	STREET LIGHTS	648.25
BROWN SUPPLY	100W-R ITRON ERT	190.00
CENTRAL PRINT & COPY	BILLING ENVELOPES	703.27
CENTRAL STATE BANK - VISA	TABLETS, SUPPLIES, SERVICES	3,226.10
CENTRAL STATE BANK - VISA	VEHICLE SUPPLIES	267.25
CONCRETE INC	4000WR C100	170.63
CORE & MAIN	4X15 REP CLP	406.46
CRAWFORD TRENCHING	FURNACE REPAIR	352.55
DOOR & FENCE STORE	STEEL DOOR + INSTALL	1,812.50
ECKHARDT ENTERPRISES	ADD EXPLORER	860.69

ANA FIERROS	JANITORIAL SERVICES	250.00
FIRE SERVICE TRIANING BUREAU	TRAINING	715.00
FROHWEIN TIRE INC	REPAIRS	508.22
GAS GRAPHIX	CITY LOGO DECALS	60.00
DAVID HALVERSON	REBATES	70.00
HAWKINS	CHEMICAL CYLINDERS	881.17
HOME RENTAL CENTER	KERO/ROPE/RECOIL HANDLE	96.00
HOMETOWN FOODS	SUPPLIES	29.31
I & S GROUP	ENGINEERING FEES	7,136.24
IAMU	MEMBER DUES	4,574.00
IMFOA	MEMBER DUES	100.00
IOWA CODIFICATION	CODE UPDATE - INSTALLMENT	2,200.00
IOWA DEPT OF REVENUE	ELECTRIC STATEWIDE PROP TAX	2.16
IOWA ONE CALL	11 LOCATES	9.90
IRBY CO, STUART C	EQUIPMENT	465.70
JAY-KEE TRAILER SERVICE	HOSES	73.10
JJ SIMMS	DORR REPAIR & BULBS	209.52
JOHN DEERE FINANCIAL	HOSE	56.73
LESTER REFRIGERATION	FREON REPAIRS	172.01
MARSHALL CO ABSTRACT	ABSTRACT UPDATE-FIGGINS	250.00
MARSHALL COUNTY	SALT PURCHASES	2,078.33
MARSHALLTOWN WATER WORKS	TESTING	28.00
MARSHALLTOWN, CITY OF	MONTHLY LAB TESTS	304.00
MARTIN MARIETTA MATERIALS	ICE SAND	406.12
DUSTIN MCKEE	REBATE	200.00
MCMASTER-CARR	CLAMPS, CABLES, & SCREWS	390.41
MENARDS	BATTERIES, BULBS, STOOL	451.44
MID IOWA ENTERPRISE	PUBLICATIONS	455.22
MIKE WALTON	JANITORIAL SERVICES	50.00
MUNICIPAL MANAGEMENT CORP	EMERGENCY LEAK, SURVEY	2,300.00
NEW CENTURY FS INC	FUEL CHARGES	1,753.55
KEVIN O'HARE	LEGAL EXPENSES	4,571.36
PARTNER COMMUNICATIONS	INTERNET/PHONE SERVICES	1,113.04
RANDYS' PEST CONTROL	PEST CONTROL	185.00
SKARSHAUG TESTING LAB	TESTING SUPPLIES	291.14
STAPLES	OFFICE SUPPLIES	60.83
STONE SANITATION	GARBAGE SERVICE	308.97
TYLER TECHNOLOGIES	ANNUAL MAINT	4,073.42
UNITYPOINT HEALTH - MARSHALL	BLOOD TEST	215.00
US CELLULAR	CELL PHONE CHARGES	283.42
WESCO DISTRIBUTING	SPLICER	95.02
XEROX	MONTHLY COPIES	85.35
ZIEGLER INC	GASKETS & SEALS	1615.32
	CITY SUB-TOTAL	55,375.01
QUILL	LIBRARY SUPPLY	53.11
MIDWEST TAPE	LIBRARY VIDEO	201.45
READER SERVICE	LIBRARY BOOKS	21.96
BAKER & TAYLOR	LIBRARY BOOKS	470.12
XEROX	LIBRARY COPIER	44.50
SCHENDEL PEST	LIBRARY PEST CONTROL	32.50
PROQUEST	ANCESTRY SOFTWARE	1,482.00
STATE LIBRARY	CONFERENCE	125.00
PREMIER	LIBRARY SUPPLY	44.92

PETTY CASH	LIBRARY PROGRAM	53.18
PETTY CASH	LIBRARY BOOK	18.00
SCHUMACHER ELEVATOR	LIBRARY MAINTENANCE	1,721.56
LIBRARY SUBTOTAL		4,268.30
B ROBERTS	DECOMISSION IMPALA	300.00
CITY PAYROLL	01.24.20	27,761.50
CITY PAYROLL	02.07.20	38,122.02
WELLMARK	ANNUAL ENROLL	90.00
IA DEPT REVENUE	DECEMBER SALES TAX	4,912.00
IA DEPT REVENUE	DECEMBER WET	2,040.00
IA DEPT REVENUE	JANUARY SALES TAX	4,488.00
IA DEPT REVENUE	JANUARY WET	2,021.00
RPGI	PURCHASED POWER	76,201.53
PSN	MONTHLY CHARGE	59.90
CASEY'S FUEL CARD	MONTHLY CHARGES	584.01
		216,223.27

APPROVED BY FUND

GENERAL FUND	37,541.30
ROAD USE	12,604.50
CAPITAL PROJECTS	5,609.00
WATER UTILITY	15,827.56
WATER CAP PRJ	1,355.00
SEWER UTILITY	9,009.43
ELECTRIC UTILITY	133,465.72
STORM WATER	810.76
TOTAL	216,223.27

JANUARY REVENUE BY FUND

GENERAL FUND	16,176.32
ROAD USE	21,917.24
LOST	14,408.08
WATER UTILITY	38,843.04
WATER IMPRV	2,542.93
SEWER UTILITY	16,384.00
SEWER IMPRV	6,684.68
ELECTRIC UTILITY	174,502.45
STORM WATER UTILITY	5,077.79
TOTAL	296,536.53



Steve Sodders, Mayor

Attest:



Lori Bearden, City Clerk