

State Center City Council  
Regular Meeting Minutes  
December 18, 2019

State Center City Council met in regular session on Wednesday, December 18, 2019 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Nichols, and Wilkinson. Absent: Darrow and Shaffar. Others Present: Kevin O'Hare, Jeff Robinson, Jon Thomas, Kristi Yates, Brad Pfantz, Jim Eckhardt, Chris Davis, Dain, Kinnamon & David Winterton, Laray Plath and Lori Bearden.

- Motion by Wilkinson, 2<sup>nd</sup> by Bunn to add a claim for Shermco to the agenda under the Electric department for approval, motion passes 3-0.
- Motion by Wilkinson, 2<sup>nd</sup> by Bunn approving the consent agenda; motion passes 3-0.
- Mayor Sodders administered the Oath of Police Officer of City of State Center to Dain Winterton with Dain's parents and Chief Thomas present. Officer Winterton and his parents leave the meeting at this time.
- Motion by Nichols, 2<sup>nd</sup> by Wilkinson to enter closed session for discussion of property acquisition for a future Fire/EMS station. pursuant to Chapter 21.5(j). To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion passes 3-0 roll call. This is property has not previously discussed by council. Brad, Lori and Kevin were asked to stay for the closed session.
- At 7:24 p.m. there was motion by Wilkinson, 2<sup>nd</sup> by Bunn to reopen the regular council meeting. 2<sup>nd</sup> by Bunn; motion passes 3-0 roll call.
- Motion by Bunn, 2<sup>nd</sup> by Nichols to approve the addition of Cody Butler to the Volunteer Fire Roster. Motion passes 3-0.
- Chief Thomas and Laray Plath spoke regarding space for parking of semi-cabs and trailers for residents of State Center that drive truck for a living. Jon will explore options for such space. Should the City be successful in locating space, truck drivers would be issued annual permits for a fee and it would be first come first serve in nature.
- Motion by Bunn, 2<sup>nd</sup> by Nichols approving hire of Ron Zimmerman as a part-time officer with a wage of \$20.00/hour. Motion passes 3-0.
- Motion by Wilkinson, 2<sup>nd</sup> by Nichols approving of contract to be signed by Officer Winterton before he attends academy. The contract also outlines repayment of certain expenses should Officer Winterton leave employment with the City of State Center before 4 years. Motion passes 3-0 roll call.
- Motion by Bunn, 2<sup>nd</sup> by Wilkinson approving the purchase of a 2017 Explorer from the City of Carlisle Kansas Highway Patrol to replace the Impala. The Impala will be used by Officer Winterton to attend academy and then for training. The cost of the Explorer with upfit is estimated to be \$29,850.00 and funds to be used for the purchase were outlined and will not include general fund money that has not already been assigned for police department budgeting. Motion passes 3-0 roll call.
- Wilkinson introduced and moved to adopt Res. 20-18 approving of monthly fund transfers. Nichols 2<sup>nd</sup>; Res. 20-18 is adopted 3-0 roll call.
- Motion by Wilkinson, 2<sup>nd</sup> by Nichols to amend Res. 20-19 to include directing the clerk to publish notice for said council seat appointment. Motion passes 3-0. Bunn introduced and moved to adopt Res. 20-19 stating council plans to appoint an eligible elector after publication and at the January 21<sup>st</sup> regular council meeting. Res. 20-19 is adopted 3-0 roll call.

- Motion by Bunn, 2<sup>nd</sup> by Wilkinson to give Ordinance 351, an ordinance amending Section 92.09 by raising water service deposit from \$40.00 to \$100.00, its second reading for passage. Motion passes 3-0.
- Motion by Wilkinson, 2<sup>nd</sup> by Bun to give Ordinance 349, an ordinance amending Fireworks Section 41.11(3)E, amending periods of time that consumer fireworks can be discharge to: 1) Friday and Saturday of Rose Festival from 2 p.m. to 10 p.m. and 2) maximum four days including July 4<sup>th</sup> to be set by resolution each May from 2 p.m. to 10 p.m., be given its second reading for passage. Motion passes 3-0.
- The clerk reviewed the additional step of setting a maximum levy revenue increase by resolution after a public hearing before proceeding to adopting a budget for FY21.
- Motion by Bunn, 2<sup>nd</sup> by Wilkinson to have the clerk proceed with publishing a FY20 budget amendment notice for a public hearing at the January 21<sup>st</sup> regular meeting. Motion passes 3-0.
- Motion by Nichols, 2<sup>nd</sup> by Bunn approving payment to Shermco Industries the amount of \$28,322.90 for purchase of relay and fuse replacements for the electric utility. Motion passes 3-0 roll call.
- The topic of building permits and inspections will be tabled until January as the public works director was not in attendance.
- Motion by Wilkinson, 2<sup>nd</sup> by Bunn approving a \$1.00/hour increase for the public works director to be effective January 1<sup>st</sup>, 2020; this was approved contingent upon performance at a January 2019 personnel committee meeting when position wages were reviewed for budgeting purposes. Motion passes 3-0.
- Brad Pfantz informed council that the annual Fire/EMS with council and township representation will be held Saturday, January 11 at 9 a.m.
- There being no further business, motion by Wilkinson, 2<sup>nd</sup> by Bunn to adjourn. Motion passes 3-0.

**CLAIMS APPROVED 12.18.2019**

VENDER	DESCRIPTION	AMOUNT
ADVANTAGE ADMIN	HRA TRANSMITTALS	295.09
AIRGAS USA LLC	CYLINDER RENTALS	130.10
ALLIANT ENERGY	UTILITY CHARGES	1,566.46
ARNOLD MOTOR SUPPLY	MAINT/REPAIR SUPPLY	776.20
ASTRA SECURITY	SECURITY	2,378.85
BDH TECHNOLOGY	WEBSITE HOSTING	30.00
BROWN SUPPLY CO	WATER DISTRIBUTION REPAIR	282.20
CAHOY PUMP SERVICE INC	WELL PUMP MOTOR REPLACE	5,055.00
CASEY'S	PD FUEL	99.42
CENTRAL IOWA DISTRIBUTING	ELECTRIC PLANT SUPPLY	308.60
CENTRAL STATE BANK - VISA	STAMPED ENVELOPES	1,327.64
CENTRAL STATE BANK - VISA	CHRISTMAS BULBS	63.94
CESSFORD CONSTRUCTION	ROADSTONE	462.27
CIT SEWER SOLUTIONS	LIFT STATION CLEANING	1,800.00
CORE & MAIN	WATER DEPT SAFETY	430.43
CRAWFORD TRENCHING	BLDG REPAIR	308.52
DAVID BEARY ENTERPRISES	CITY HALL OFFICE LAPTOP	445.89
DEWEY DENNIS	APPLIANCE REBATE	40.00
DEWEY FORD	AMBULANCE REPAIR	151.49
DITCH WITCH OF MN & IA	LATE FEE	21.89

ECKHARDT ENTERPRISES	POLICY ADJUSTMENTS	137.00
EMC FIRE	SUPPLIES	569.31
FIERROS, ANA	JANITORIAL SERVICES	250.00
FIRE SERVICE TRAINING BUREAU	J SIMMS	50.00
FLETCHER-REINHARDT	SUPPLIES	117.28
FROHWEIN TIRE INC	BOOM TRUCK	1,759.44
GALLS LLC	PD UNIFORMS	1,303.94
HACH COMPANY	CHEMICALS	227.48
HALVERSON, DAVID	APPLIANCE REBATE	150.00
HAWKINS	CHEMICALS	5.00
HEIMAN FIRE EQUIPMENT	EQUIP FIRE/EMS	654.95
HOME RENTAL CENTER	EQUIP MAINT	62.75
HOMETOWN FOODS	STREET DEPT SUPPLY	32.28
IAMU	CIASSO DECB-FEB	557.84
IA DEPT REVENUE	SALES TAX	3,916.00
IA DEPT REVENUE	WET	2,135.00
IOWA ONE CALL	LOCATES	33.30
IOWA PUMP WORKS	SERVICE AGREEMENT	675.00
IRWA	EMERGENCY USE PUMP REPAIR	260.26
IRWA	ANNUAL DUES	275.00
IRBY CO. STUART C	ELECTRIC DEPT SUPPLY	2,655.00
IS GROUP	ENIGINEERING SERVICES	14,256.88
JOHN DEERE FINANCIAL	MAINT SUPPLY	76.71
KELTEK	TAHOE EQUIP INSTALL	3,684.07
LEDFORD TREE & LAWN SERV	BERM TREE REMOVAL	800.00
M'TOWN WATERWORKS	TESTING	28.00
M'TOWN, CITY OF	TESTING	304.00
MARTIN MARIETTA	ICE SAND	311.62
MCMASTER-CARR	CHROME PLATED PIPE	140.53
MENARDS	STREET DEPT SUPPLY	120.13
METER REFUNDS	REFUNDS	319.62
METERING & TECHNOLOGY	WATER METERS	5,672.39
MICA	ANNUAL SUPPORT	750.00
MID IOWA ENTERPRISE	PUBLICATIONS	594.75
MIKE WALTON WINDOW	MONTHLY CHARGE	50.00
NEW CENTRY FS INC	FUEL CHARGES	2,087.36
PARTNER COMM	PHONE/INTERNET CHARGES	1,083.11
PAYROLL	11.29.19	28,533.13
PAYROLL	TENURE PAYMENTS	1,668.53
PAYROLL	12.13.19	35,225.32
POWERPLAN	VEHICLE REPAIR	1,105.77
PSN	ANNUAL BANK FEE	138.97
RACOM	RADIO MAINT	136.00
RANDY'S PEST CONTROL	PEST CONTROL	185.00
RPGI	PURCHASED PWR	79,336.63
SHOWROOM AUTO	RANGER TIRE BALANCER	400.00

SIGN PRO	CAR STRIPING	192.75
STAPLES CREDIT PLAN	PD OFFICE SUPPLIES	225.31
STONE SANITATION	GARBAGE SERVICES	308.97
TROY'S ELECTRIC	ELECTRIC SERVICING	1,390.50
UMB BANK	PAY AGENT FEE	500.00
US CELLULAR	CELL PHONE CHARGES	286.01
WESCO DISTRIBUTING	ELECTRIC DISTRIB SUPPLY	806.55
WITMER PUBLIC SAFETY	SUPPLIES	2,091.40
<b>SUBTOTAL</b>		<b>214,610.83</b>

**LIBRARY EXPENSES**

QUILL	OFFICE SUPPLY	118.09
MIDWEST TAPE	VIDEO	61.48
READER SERVICE	BOOKS	59.28
BAKER & TAYLOR	BOOKS	488.77
XEROX CORPORATION	COPIER CONTRACT	44.50
J LECHNIR	GROUND MAINT	500.00
R LECHNIR	GROUND MAINT	1,420.00
MID IOWA ENTERPRISE	PERIODICAL	105.00
COUNTRY LANDSCAPE	GRANT EXPENDITURE	2,109.30
POST OFFICE	BOX RENT	94.00
EULENSPIEGEL PUPPETS	PROGRAM	190.00
MENARDS	BLDG /GROUNDS	151.37
BOOK PAGE	PERIODICAL	348.00
B GONZLAZ	MISC	195.00
<b>SUBTOTAL</b>		<b>5,884.79</b>
<b>TOTAL</b>		<b>220,495.62</b>

**APPROVED BY FUND**

GENERAL FUND	37,769.54
ROAD USE	15,929.20
DEBT SERVICE	500.00
CAPITAL PROJECT	9,258.13
WATER UTILITY	20,892.97
SEWER UTILITY	11,728.71
ELECTRIC UTILITY	122,806.10
STORM WATER	1,610.95
<b>TOTAL</b>	<b>220,495.60</b>

**NOVEMBER REVENUE BY FUND**

GENERAL FUND	46,808.49
ROAD USE	16,353.66
STREET IMPRV RSV	778.58
E'EE BENEFIT	14,417.72
EMERGENCY LEVY	1,371.98
LOST	32,724.02
TIF	976.17

DEBT LEVY	5,671.27
WATER UTILITY	39,034.95
WATER IMPRV	2,722.28
SEWER UTILITY	14,967.97
SEWER IMPRV	9,332.00
ELECTRIC UTILITY	146,324.92
STORM WATER UTILITY	4,633.09
<b>TOTAL</b>	<b>336,117.10</b>

  
Steve Sodders, Mayor

Attest:

  
Lori Bearden, City Clerk