

State Center City Council
Regular Meeting Minutes
November 20, 2019

State Center City Council met in regular session on Wednesday, November 20, 2019 in the City Hall Council Room. Mayor Sodders called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Sodders, Councilors: Bunn, Darrow, Nichols, Shaffar and Wilkinson. Absent: None. Others Present: Jon Thomas, Kristi Yates, Brad Pfantz, Chris Davis, Nick Frederickson, Matt & Jennifer Jensen, Diane Eckhardt, Leigh Bauder, and Lori Bearden. Nine WM government students were in attendance.

- Motion by Darrow, 2nd by Bunn to approve the consent agenda. Motion passes 5-0.
- Chief Pfantz updated council that State Center has been approved to provide paramedic services. He also stated that the "Location A" for a future new Fire/EMS building as determined in previous closed session will be set aside and we will instead be looking at two other locations that the City already owns.
- Motion by Wilkinson, 2nd by Bunn to approve sale of the PD light bar to the only bidder, Jon Mustaine for \$1,001.65. Motion passes 5-0.
- Motion by Wilkinson, 2nd by Bunn approving hiring Dane Winterton with a start date of December 8th, taking of oath at December 18th council meeting and annual salary of \$40,000.00. He will start academy in January 2020. Motion passes 5-0.
- Motion by Shaffar, 2nd by Wilkinson that Ordinance 349 amending periods of time that consumer fireworks can be discharge to: 1) Friday and Saturday of Rose Festival from 2 p.m. to 10 p.m. and 2) maximum four days including July 4th to be set by resolution each May from 2 p.m. to 10 p.m. be given its first reading for passage. Motion passes 5-0 roll call vote.
- Motion by Darrow, 2nd by Nichols approving liquor and tobacco licenses to K & A Inc for the grocery store contingent upon results of a background check. Motion passes 5-0.
- Wilkinson introduced and moved to adopt Res. 20-10 approving the 2019 AURR, Nichols 2nd; Res. 20-10 is adopted 5-0 roll call.
- C. Sission's trees were tabled until opinion from Earl May is received.
- Atty. O'Hare recommends contacting property owners abutting the vacated portion of alley in Blk 14 Babcock & Thompson's Addition. New quit claim deeds can be issued with recording of deeds and any title updates will be at the property owner's expense.
- With the personnel committee's recommendation of approving the Wellmark HPDP Silver health plan for 2020 employee coverage standing as a motion and 2nd; the motion is approved 5-0. The total exposure for the City would be \$176,859.00 if there is a full payout on all participants. This is an annual increase of 35,148.00 over 2019 total exposure payout. The current 2019 plan is being discontinued.
- Bunn introduced and moved to adopt Res. 20-16 approving monthly fund transfers as budgeted, Shaffar 2nd; Res. 20-16 is adopted 5-0 roll call.
- Motion by Wilkinson, 2nd by Darrow that Ordinance 350, amending term of mayor from 2 to 4 years starting January 2022 as approved by voters in the November 5th, 2019 city election be given its first reading for passage. Motion passes 5-0 roll call. Motion by Wilkinson, 2nd by Shaffar to waive the 2nd & 3rd readings of Ordinance 350. Motion passes 5-0 roll call. Motion by Darrow, 2nd by Wilkinson that Ordinance 350, an ordinance amending section 2.05 of the Code of Ordinances of the City of State Center, Iowa thus changing the term of mayor from 2 to 4 years with term beginning January 1, 2022 as approved by voters of the November 5, 2019 city election be finally adopted at this time. Ordinance 350 is adopted 5-0 roll call.

- Shaffar introduced and moved to adopt Res. 20-11 approving employee tenure payments for December 2019 totaling \$1425.00, Nichols 2nd; Res. 20-11 is adopted 5-0 roll call.
- Wilkinson introduced and moved to adopt Res. 20-12 changing the State Center City Council regular meeting day & time to the 3rd Tuesday of each month at 6:30 p.m. as allowed by the City Code of Ordinances, Darrow 2nd; Res. 20-12 is adopted 5-0 roll call vote.
- Shaffar introduced and moved to adopt Res. 20-13 approving the annual appropriation for the grocery store property tax rebate to SCDA, Nichols 2nd; Res. 20-13 is adopted 20-13.
- Nick Frederickson with ISG reviewed topics as discussed at the November 13, 2019 public works committee meeting. As result the following actions were taken:
 - 1) Darrow introduced and moved to adopt Res. 20-14 approving of contract with ISG for engineering services related to 4th St resurfacing, Shaffar 2nd; Res. 20-14 is adopted 5-0 roll call.
 - 2) Bunn introduced and moved to adopt Res. 20-15 approving of contract with ISG for engineering services related to resurfacing portions of E Main, 2nd St. and other additional areas, Darrow 2nd; Res. 20-15 is adopted 5-0 roll call.
 - 3) Options for correcting storm water issue in the area of Lot 6, Figgins 2 were discussed. Motion by Darrow, 2nd by Nichols to have ISG proceed with developing options and estimates for this issue. Motion passes 5-0.
 - 4) Bunn introduced and moved to adopt Res. 20-17 approving of contract with ISG for engineering services related to design options and estimates for a new water treatment system, Wilkinson 2nd; Res. 20-17 is adopted 5-0 roll call.
 - 5) Public works employees have visited 3 cities using different methods of wastewater treatment. ISG will be working on system recommendation/cost estimates. Timing of the project to make use of a current SRF planning/design loan and CDBG applications will be critical.
- Motion by Shaffar, 2nd by Wilkinson that Ordinance 351 amending the water deposit ordinance section 92.09 to raise the water utility deposit for new customers from \$40.00 to \$100.00 to prevent revenue loss be given its first reading for passage. Motion passes 5-0 roll call.
- The clerk informed the council she would have numbers regarding a FY20 budget amendment ready for consideration at the December meeting to be acted on in January. The purchases of a Tahoe for the Police Dept. and street sweeper for Street Dept. will require these budgets to be amended.

CLAIMS APPROVED 11.20.2019

VENDER	DESCRIPTION	AMOUNT
1st AYD CORPORATION	CREDIT	290.85
ACCESS	ANNUAL SUPPORT	750.00
S. ADAMS	SOLAR CREDIT	24.60
ADVANTAGE ADMIN	HRA TRANSMITTALS	3,740.46
AIRGAS USA LLC	CYLINDER RENTALS	133.58
ALLIANT ENERGY	UTILITY CHARGES	964.51
ARNOLD MOTOR SUPPLY	2 PERFECT VIEW	197.85
ASTRA SECURITY	SEWER BATTERY BACKUP	179.14
BORDER STATE ELECTRIC	4 EA MISC SUPPLIES	985.71
BRIAN'S COLLISION CLINIC	SERVICES	67.65
BROWN SUPPLY CO	SERVICE PARTS	145.28
CASEY'S ACH	FUEL CHARGES	114.36
CID	SUPPLY	415.00
CENTRAL STATE BANK - VISA	SUPPLY	690.63
CENTRAL STATE BANK - VISA	EQUIP/SUPPLY	959.26

CESSFORD CONSTRUCTION	1" ROADSTONE	704.37
DITCH WITCH OF MN & IA	SUPPLY	408.80
DOOR AND FENCE STORE	DOOR REPAIR	484.75
ELECTRIC PUMP, INC.	EQUIPMENT	178.95
FASTENAL	MISC SUPPLIES	294.67
FIERROS, ANA	JANITORIAL SERVICES	250.00
FLETCHER-REINHARDT	LED SYSTEM	1,130.33
GALLS LLC	MISCELLANEOUS PINS	306.44
HACH COMPANY	TESTING & SUPPLY	206.73
HARRISON TRUCK CENTERS	VEHICLE MAINTENANCE	449.49
HAWKINS ELECTRICAL	MATERIALS & LABOR	325.00
HAWKINS	CHEMICAL CYLINDER	451.25
HEIMAN FIRE EQUIPMENT	GEAR REPAIR	12.00
HOMETOWN FOODS	SUPPLIES	9.63
IDALS	SPRAYING LICENSE	15.00
IFA	INTEREST ON SEWER BOND	7,010.00
IOWA DEPT REVENUE	SALES TAX	7,730.00
IOWA DEPT REVENUE	WET	4,114.00
IOWA ONE CALL	LOCATES	60.30
IOWA PUMP WORKS	REPAIR	540.00
IOWA UTILITIES BOARD	ASSESSMENTS	791.00
IRBY CO. STUART C	CABLE CUTTERS	722.00
IRON MOUNTAIN	SHREDDING SERVICE	72.63
IS GROUP	ENGINEERING SERVICE	5,881.00
JAY-KEE TRAILER SERVICE	WELDING	294.22
JETCO INC	JET SERVICE	836.80
JOHN DEERE FINANCIAL	EQUIPMENT	264.91
KELTEK	CAR EQUIPMENT INSTALL	16,622.03
LEDFORD TREE & LAWN	TREE REMOVAL	3,000.00
MARSHALL CO LANDFILL	2ND PAYMENT	1,468.00
MARSHALL CO LANDFILL	PD CLEANOUT	26.10
M'TOWN WATERWORKS	COLISURE ANALYSIS	28.00
M'TOWN, CITY OF	MONTHLY TESTING	238.00
MCMASTER-CARR	EQUIPMENT	507.04
MENARDS	SUPPLY	678.56
MID IOWA ENTERPRISE	PUBLISHING	206.92
MIDWEST VAC PROFESSION	TELEVISION STORM SEWER	1,000.00
MIKE WALTON WINDOW	CITY HALL	50.00
CITY OF MITCHELLVILLE	IACP CONFERENCE	187.63
NEW CENTRY FS INC	FUEL CHARGES	13,302.14
PARTNER COMM	PHONE/INTERNET	1,076.04
PARTNER COMM	SUPPLY	337.36
PAYROLL	10.18.19	26,613.45
PAYROLL	11.01.19	34,371.65
PAYROLL	11.15.19	26,703.66
PETTY CASH	POSTAGE/TRAINING	93.87
PSN	MONTHLY FEE	59.90
RACOM CORPORATION	EQUIPMENT	368.25
RANDY'S PEST CONTROL	PEST CONTROL	185.00
B. ROBERTS	DECOMMISSION CHARGER	500.00
RPGI	PURCHASED POWER	60,938.30
SIGN PRO	TAHOE STRIPING	975.00
SOLOMON CORPORATION	EQUIPMENT	5,986.65

STAPLES CREDIT PLAN	OFFICE SUPPLY	265.79
STONE SANITATION	GARBAGE SERVICES	308.97
T&R ELECTRIC SUPPLY	SUPPLY	8,950.00
JON THOMAS	BILL REIMBURSE	93.69
TURNER SERVICE	VALVE EXERCISE	2,416.00
UMB	INTEREST ON GO BONDS	29,443.75
UNITYPOINT CLINIC	DRUG TESTING	42.00
UNITYPOINT HEALTH	DRUG TESTING	89.00
US CELLULAR	INTERNET/PHONE	522.73
VATER, DAVID	AC REBATE	200.00
VESSCO INC	WTR PLANT PUMP	1,931.25
WESCO DISTRIBUTING	EQUIPMENT	2,041.56
WEUVE'S T'S	SOLAR CREDIT	26.00
WITMER PUBLIC SAFETY	RADIO EQUIPMENT	158.97
XEROX CORP	COPIES/FAX	85.26
	SUBTOTAL	285,301.67

LIBRARY EXPENSES	OFFICE SUPPLY	203.95
QUILL	VIDEO	209.90
MIDWEST TAPE	BOOKS	62.36
READER SERVICE	BOOKS	962.39
BAKER & TAYLOR	COPIER CONTRACT	44.50
XEROX CORPORATION	TECH SERVICE	148.23
BDH	OFFICE SUPPLY	12.87
PREMIER	PERIODICAL	40.00
MID IOWA ENTERPRISE LLC	PHONE	11.66
ICN	PEST CONTROL	32.50
SCHENDEL		
	SUBTOTAL	1,728.36
TOTAL		287,030.03

APPROVED BY FUND

GENERAL FUND	51,220.70
ROAD USE	17,553.83
DEBT SERVICE	29,443.75
WATER UTILITY	18,948.73
SEWER UTILITY	21,740.27
ELECTRIC UTILITY	147,269.96
STORM WATER	852.79
TOTAL	287,030.03

OCTOBER REVENUE BY FUND

GENERAL FUND	139,117.39
ROAD USE	20,746.21
E'EE BENEFIT	34,457.19
EMERGENCY LEVY	3,426.58
LOST	14,408.09
TIF	1,962.42
DEBT LEVY	13,543.79
WATER UTILITY	40,476.03
WATER IMPRV	3,581.66
SEWER UTILITY	17,927.53
SEWER IMPRV	11,261.71

ELECTRIC UTILITY	188,071.77
STORM WATER UTILITY	<u>5,686.86</u>
TOTAL	494,667.23

- There being no further business, motion by Wilkinson, 2nd by Nichols to adjourn at 7:55 p.m. Motion passes 5-0.



Steve Soddors, Mayor

Attest:



Lori Bearden, City Clerk